**Team Membership Agreement for CIS 365**

**Team Sparky’s Finest #16 Charter/Code of Ethics**

We, the Sparky’s Finest team, having signed the attached Team Membership Agreement, have developed the following code of ethics to manage our project team activities. This Team Charter/Code specifies the minimum expectations of appropriate behavior for each team member, and will be used to evaluate any potential problems.

If, in the future, we determine that the rules specified in this document should be modified of supplemented, we may produce a revised version. At that time, the revised version will become effective, and the older version will be null.

**Code of Conduct:**  As a project team, we will:

* Make this project a priority
* Put the teams goals first
* Give our best effort towards this project

**Participation:** We will:

* Each do our fair share of work
* Be on time to class and team meetings
* Turn in work when communicated
* Be an active participant in team meetings

**Communication:** We will:

* Communicate efficiently and kindly
* Respond to group chat when necessary
* Inform team members if they will be absent for team meetings
* Let other team members know if we need help

**Problem Solving:** We will:

* Talks about any roadblocks as a team
* Find the best solution for any problems that we might face
* Work out problems as a team

**Meeting Guidelines:** We will:

* Be on time to meetings
* Come prepared to share ideas
* Be attentive during meetings
* Not use our phones unless needed

We, the undersigned, accept the conditions of team membership for CIS 365. The specific conditions of team membership are recorded in the Team Charter which we have developed and attached.

The Charter reflects the minimum level of performance that is expected of any group member. If a group member fails to meet this minimum level, they may be subject to the following consequences:

1. Send an apology letter to each of the team members with reason for letter
2. Go into an elevator and say “ Peter Piper Pizza”
3. Post a selfie with “I am so COOL!” on social media, and get 15 LIKE.
4. Buy a cup of coffee to everyone who participated in the meeting

**Project Team Name:** Sparky’s Finest

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| **Typed Name:** | **Signature:** | **Date:** |
| John Beguhl | John Beguhl | 9/12/2019 |
| Yannan Zhu | Yannan Zhu | 9/12/2019 |
| Jisung Woo | Jisung Woo | 9/12/2019 |
| Kevin Yang | Kevin Yang | 9/14/2019 |
| Zuhair Rauf | Zuhair Rauf | 9/15/2019 |